

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
March 2, 2015

The Lyndon City Council met in regular session on Monday, March 2, 2015, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.
2. ROLL CALL: City Clerk called roll of the City Council. Mayor Brandon Smith and members Doug Watson, Chris Cole, Darby Kneisler and Bill Patterson present.

City Staff present: Betty Thompson, City Administrator; Julie Stutzman, City Clerk; David Wilson, Public Works Supervisor, Darrel Manning, Chief of Police (8:40).

Others present: Matt Bones, City Appointed Joint Recreation Commission representative; Steve Zerr, Rockin Z; Kelly Hurla, Osage County Herald Chronicle.

3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS: Cole made the motion to approve the special meeting minutes of February 16, 2015 as written. Watson seconded, motion carried.

Watson made the motion to approve the regular meeting minutes of February 16, 2015 as written. Patterson seconded, motion carried.

4. CORRESPONDENCE TO COUNCIL: None.
5. CITIZEN'S STATEMENTS AND PETITIONS: None.
6. UNFINISHED BUSINESS:

- a) ROCKIN Z ICE: Steve Zerr with Rockin Z Ice discussed placing an ice machine on the Rockin Z property and getting a water line to provide water to the property.

The City Administrator provided the Council with a map of water line options and connections to City service. She stated the first proposal was to cross Topeka Avenue over to Brownback's property where he has given an easement and then north to the proposed site. The City Administrator stated the more favorable option is to continue north on Topeka Avenue and then cross over so the water line comes to the edge of Mr. Zerr's property. She stated the red dot on the map is a fire hydrant and would only be there if the line were an eight-inch line and not a two-inch line. The City Administrator also provided the Council with a synopsis of the project for discussion.

Mr. Zerr stated he completed the proper building permit for placing the machine and the property has been assigned a lot number. He stated he has met with KCP&L about getting power to the property and with KDOT about access to 75 Highway. Mr. Zerr stated that KDOT approved the north entrance as is and Mr. Zerr proposed the driveway as provided in the plans with easements included. He stated he is in the process of obtaining the permit from KDOT for access to 75 Highway. Mr. Zerr stated he has spoken with the City Administrator and the Maintenance Supervisor

about the project and KDOT's requirement that the City would own the water line that is under 75 Highway to the property, as a private owner cannot. Mr. Zerr now would like to work with the Council to formulate a plan so the project can proceed.

Mr. Zerr, the City Administrator, Council and Maintenance Supervisor continued to discuss the water line options with no action taken until further information on project costs are available. The city prefers a six-to-eight-inch water line instead of a smaller line to the property for future development and fire protection.

The Maintenance Supervisor will obtain an estimate on boring under Highway 75 and review records to determine the size of the water line and easements along Highway 75. Mr. Zerr will contact KDOT to obtain water line requirements.

- b) SALES TAX INFORMATION: The City Administrator provided the Council 2015 Sales Tax Vote newsletter, flyer, Facebook blurb and postcards for review and discussed these with Council. After further discussion of changes to the information, the newsletter will be available at City Hall and the Post Office and postcards be mailed to residents.

7. NEW BUSINESS:

- a) SWIMMING POOL: The Council received the rates for 2015 and the hiring flyer for review. After further discussion, it was consensus of the Council to begin hiring for the 2015 season. The Council will approve 2015 pool rates and hiring at the same time.
- b) COMMUNITY CENTER FOR COMMUNITY YOUTH GROUP: The City Administrator discussed with the Council the request to waive the fee for the newly formed Community Youth Group and after further discussion it was consensus of the Council to waive the fee one time for the March 26 meeting.
- c) CHAPMAN SEWER ABATEMENT: The City Clerk provided the Council on Mr. Chapman's water leak verified by City Maintenance and information on the proposed abatement. Kneisler made the motion to approve the sewer abatement to Mr. Chapman in the amount of \$205.71 due to a leak. Patterson seconded, motion carried.

8. STAFF REPORTS:

- a) POLICE: No report.
- b) PLANNING AND ZONING: No report.
- c) MAINTENANCE: The Council received a copy of the Maintenance Activity Report.

The Maintenance Supervisor provided pictures to the Council showing the addition of the information box on the trail sign and samples of what information can be placed. He discussed with Council the possibility of adding a information box to the other side. He stated it is a locked box with 4 keys, and keys will be given to both USD 421 and the

Lyndon Rec so they may also have access. Cole stated there should be a process or guideline of who authorizes what information is added to the sign. Council discussed the need for solar lighting and for shrubbery behind the sign. A photo of the new sign will be posted on the City's website. It was noted the information needs to be checked every couple of weeks.

- d) CITY CLERK: The City Clerk stated the PRIDE now has a website at Lyndonpride.org and a Facebook page.
- e) CITY ADMINISTRATOR: Council received a copy of the City Administrator's report and she discussed it with Council.

The City Administrator stated Senate Bill 171 and the amendment was passed moving local elections to November of odd years, and keeps local elections non-partisan. Statutes authorizing the City Manager form of government in Kansas are expected to be reinstated by the Ethics and Elections Committee and the House. The amendment also restricts when sales tax and bond sales can be put on the ballot and they will move that to August. The Ethics and Elections Committee will be reviewing the bill and which will reach the House at the latter part of March.

The City Administrator stated that Bruce Boettcher and Jason with BG would be here the last week of February or first week of March. She stated that she also spoke with Joe Wolford, Centurylink's engineer about the pole on corner of 6th and Cedar where the proposed sidewalk will go. He stated they are planning on boring under 6th street and running the line underneath on Cedar to the pole in the alley between 5th and 6th street and connect there. Mr. Wolford stated the second line possibly belongs to Mediacom and the City Administrator stated she has a call into them. The City Administrator stated she was told the last utility company to remove their lines from the pole is responsible for removing the pole.

The City Administrator stated Dawnita Fine was contacted about the elm tree and she has given permission to the City to remove it.

The City Administrator discussed with Council about hiring a part-time person to facilitate armchair aerobics. It was consensus of the Council for the City Administrator to hire a part-time position.

The City Administrator briefly discussed financial updates with the Council.

9. COUNCIL COMMENTS:

Patterson inquired about 5th and Adams Street property that currently is in disrepair and has a lot of garbage on the property. The Chief of Police stated the property was cited and the issue will go through Municipal Court.

Patterson discussed the student who is organizing a 5K and has asked the City Clerk to assist with collecting the registrations. He stated the race is April 11th. The City Clerk stated she would post in the City's Facebook and registrations forms available at City Hall.

Cole stated the PRIDE has a meeting tomorrow, March 3rd. He stated the PRIDE checking account is complete and working on finishing the PRIDE constitution.

Cole stated he is on the Osage County Economic Development Committee and they approved a grant to help small businesses upgrade their signage. He stated the grant is a 50/50 match. Cole stated they also have an event grant to help with advertising.

Cole stated the youth committee met at the Help House and right now, their focus is on building a stronger community.

Cole stated a local business is doing a fundraiser for the swim team and to pass along the information to residents who make homemade items and who would be interested in the event.

Kneisler asked about the progress of the engineering survey for the northern end of Monroe Street. The City Administrator stated the plan is to have the survey done at the same time as Safe Routes to School.

Mayor Smith introduced Matt Bones to the Council and stated he is newly appointed Lyndon Rec representative for the City. Mayor Smith welcomed Mr. Bones to the meeting and encouraged him to come to the Council with Lyndon Rec updates.

10. EXECUTIVE SESSION: None.

11. ADJOURNMENT: Patterson made the motion to adjourn to March 16, 2015 at 7:00 p.m. for regular meeting. Kneisler seconded, motion carried.

Julie Stutzman

City Clerk